



30 January 2019

Dear Parent/Guardian

## YEAR 12 FORMAL

The Formal will be held at Links Hope Island on Friday 22 February 2019. This function is held early in the year as a welcome into Year Twelve for our students, with a Valedictory Dinner being held on the last day of Year Twelve, in 2019. These two functions are quite different in nature, with the Formal being a social evening for the students. The Valedictory Dinner is held at the end of the year to finalise and celebrate the achievements of your children and our students. We have found in the past that this is the best way for these two important events to be celebrated.

The Formal will commence with pre-Formal drinks which parents, other family and friends are more than welcome to attend. At the end of the pre-Formal drinks the members of the class of 2019, will enter the ball room for the College Formal. "Formal" dress will apply for this function.

Some more details are:

- Students are expected to attend the College on the day of the Formal. Year Twelve students will be given the opportunity to leave at lunch time to make their own preparations for the Formal. Please do not make appointments earlier than 1.00pm for hair, makeup etc.
- Students are required to attend all school activities in the week leading up to the Formal.
- Students will need to arrive at the venue between 5.30pm and 6.30pm. As we will have approximately 90 students arriving in this time period, students will need to plan their arrival.
- Pre-Formal drinks will be held between 5.30pm and 7.15pm. Parents are invited to join the students for drinks. A cash bar will operate for parents.
- The Formal dinner commences at 7.30pm and will conclude at 11.00pm. Parents are reminded to collect students promptly.
- Photographs will be taken during the evening.
- Post Formal parties are not part of this function, and therefore not condoned by the College.
- We will be speaking to the students about expectations regarding dress and behaviour, and there will be some discussions regarding etiquette.

Payment for the Year Twelve Formal can **only** be made via Parent Lounge. We accept Visa, MasterCard and American Express. Go to Parent Lounge on the College website, enter your Parent code and Password (the same used for Academic Reports and Parent/Teacher Interviews), select “Tours and Excursions” and follow the links to make your payment of \$140.00 per student.

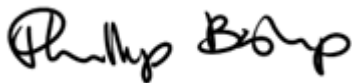
This fee includes the \$42.00 photo package, which gives students access to all the photographs taken by MSP Photographers during the evening. Students can download these photos from their website.

**Note:** The “Tours and Excursions” link will be open from Thursday 31 January and will close on Friday 8 February. No late payments will be accepted.

We look forward to a successful and enjoyable evening for the Year Twelve students.

*Please note that the Year Twelve students will be farewelled by the College at the Valedictory Dinner on Friday 15 November 2019, at Bond University.*

Yours sincerely

A handwritten signature in black ink that reads "Phillip Bishop". The signature is written in a cursive, slightly slanted style.

Mr Phillip Bishop  
**HEAD OF YEAR TWELVE**