



## School Accommodation and Welfare policy

Coomera Anglican College approves the following accommodation options for overseas students:

The student will live with a parent or relative as permitted by Department of Immigration.

In this case The School does **not** provide a welfare letter (CAAW) via PRISMS. The student's family completes Form 157N and provides proof of relationship to the Department of Immigration at the time of visa application for approval of these arrangements. The Department of Immigration must also approve any further change of welfare arrangements.

- If the adult responsible for the welfare, accommodation and other support arrangements for a student under 18 years holds a [Student guardian Visa \(subclass 590\)](#) all obligations and conditions of this visa must be met, including
  - not leaving Australia without the nominating student unless the School has first approved alternative welfare and accommodation arrangements for the student for the adult's period of absence, and
  - advising the Department of Immigration of any change of address, passport or other changes of circumstances.

The student will live in school approved accommodation and the School will generate the welfare letter (CAAW) via PRISMS to accompany the student's Confirmation of Enrolment (CoE).

School approved accommodation options for full fee paying 500 visa subclass students under 18 years of age include:

- Homestay Program operated by Eastern Shores International
- Parent appointed guardians / Private accommodation arrangements approved by the School which meet all requirements under relevant state and commonwealth legislation.

For School vacation periods, the following accommodation options are available to full fee paying 500 (formerly 571) visa subclass students under 18 years of age:

- Student returns home to parents
- Student continues to live in / is placed in Homestay arranged and approved by the school
- Student may spend vacation with friend's family or relatives if all requirements are met in order to attain school approval.
- Student may attend a supervised excursion, camp, etc, if all requirements are met in order to attain school approval.

If the School has taken responsibility for approving arrangements for student care and welfare, should the School not approve requests for changes to agreed arrangements, and the student refuses to maintain the approved and agreed arrangements, the School will advise the student this will be reported to Department of Immigration and the student will need to contact Department of Immigration to ensure visa implications are understood. (See Department of Immigration office addresses at: <http://www.border.gov.au/about/contact/offices-locations/australia/>) This includes any requests by students under 18 years of age to attend "Schoolies Week" on completion of Year 12.

- i. Accommodation options for full fee paying 500 (formerly 571) visa subclass students 18 years and older include
- ii. Homestay Program operated by Eastern Shores International



- iii. Parent appointed guardians / Private accommodation arrangements approved by the School which meet all requirements under relevant state and commonwealth legislation

For School vacation periods, the following accommodation options are available to full fee paying 500 (formerly 571) visa subclass students 18 years or older:

- Student returns home to parents
- Student continues to live in / is placed in Homestay, details of which are recorded by the School
- Student may spend vacation with friend's family or relatives, provided details are given
- Student may attend a supervised excursion, camp, etc, provided details are given

All students are required to notify the School of a change of address while enrolled in the course, and students who live in school approved accommodation must not change agreed arrangements without prior approval of the School.

Additional Information:

#### HOMESTAY / PRIVATE ACCOMMODATION ARRANGEMENTS:

The Homestay operated by *Eastern Shores International* / approved by *Coomera Anglican College* meets Queensland legislative requirements for child protection as well as Standard 5 of the National Code. These include

- o Continuous dates for approved welfare arrangements
- o Documented procedures for checking suitability of accommodation, support and general welfare arrangements
  - Guidelines for selecting family and ensuring the family can provide a stable environment for the duration of the student's enrolment at the school
  - Criteria about accommodation services to be provided, and contract for arrangements about providing accommodation services
  - Orientation program for families new to provision of homestay services
  - Compliant Homestay risk management strategy, reviewed annually, undertaken by operator of the homestay program
- o Blue card for adults as required living in the homestay / private arrangement other than overseas students.

#### STUDENT GUARDIAN VISAS

*Coomera Anglican College* requires holders of Student Guardian Visas to:

- i. maintain Overseas Visitor Health Cover for themselves and any dependent children living with them in Australia
- ii. immediately advise the School of any change to address or contact details
- iii. immediately advise the School if there are any compassionate or compelling reasons to travel overseas or not be at home for an extended period of time to care for the student.

If there is a valid reason for travelling overseas, and the School is able to approve alternative accommodation and care arrangements for the student for the period of student guardian visa holder's absence, the School will provide documentation approving temporary care arrangements for the student for the Department of Immigration via PRISMS.